

# Marching Pioneer Attendance Procedures

An organization such as ours can only function if all members are present for both rehearsals and performances. Each week at rehearsal, we add details to the show. It is **EXTREMELY** important that all members be present. That being said, we understand that conflicts do arise, and the absence/attendance procedures are outlined as follows:

1. Attendance will be taken at each and every band function, both rehearsals and performances.
2. Absence Request Forms must be submitted a minimum of **ONE WEEK** prior to the absence. All requests for absence for any reason other than those outlined below will be reviewed by the Marching Pioneer Staff. Should your absence request be denied, you will be notified by the staff.
3. Excused absences include the following:
  - a. Death in the family
  - b. Religious holiday or function
  - c. Student illness
4. In the event of an emergency or illness within the one week period, you must both **CALL** the music office (610-240-1022) to leave a message and **EMAIL** Mr. Nation at nationc@tesd.net.
5. Unexcused, unapproved absences will result in loss of 3<sup>rd</sup> quarter privileges during the following football game.
6. Promptness: please plan to be at least 15 minutes early for every band function. This will ensure you are ready when we start rehearsal. **Three** instances of lateness will also result in loss of 3<sup>rd</sup> quarter privileges at the following football game.

Please sign, **detach**, and return the following form, stating that you have read and understand the attendance procedures.

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I have read and understand the Marching Pioneer Attendance Procedures, and understand the various consequences in place.

Student Name \_\_\_\_\_

Instrument/Colorguard \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_